Property Address_____

Jupiter Village Phase V Homeowners' Association, INC

c/o Coastal Property Management
1061 E Indiantown Rd Suite #310 Jupiter, FL 33477
Office: (561) 781-8030 Fax: (561) 972-4246

Sales Application Check List

All items must be submitted with your application.

This form must be submitted with all other necessary paperwork.

General submission requirements

- ☐ Fully executed application
- ☐ Fully executed sales contract
- ☐ $100 Application fee (non-refundable) – Please make **ALL** checks **payable to Jupiter Village Phase V HOA**
- ☐ $50 for Background Check (required & non-refundable) **for each applicant/occupant 18 yrs of age and over**. Please make check **payable to Jupiter Village Phase V Homeowner's Association**
- ☐ Copy (legible) of Driver's License for all applicants/occupants 18 years of age and over
- ☐ Rush fee (if applicable, non-refundable) - $100 payable to **Coastal Property Management**
- ☐ Title Company Info for Sale/Purchase

  Company Name:_____

  Company Address:_____

  Company Phone:_____

  Company Email:_____
- ☐ Buyer's Realtor Info for Sale/Purchase

  Company Name:_____

  Company Address:_____

  Company Phone:_____

  Company Email:_____
- ☐ Seller/Current Owner Realtor's Info for Sale/Purchase

  Company Name:_____

  Company Address:_____

  Company Phone:_____

  Company Email:_____
- ☐ Certificate of Approval delivery option (Mark "X" by delivery option)

  _____ Mail original to Title Company and email copy to _____

  _____ Mail original to Buyer's Realtor and email copy to _____

  _____ Mail original to Seller's Realtor and email copy to _____

Jupiter Village Phase V Homeowners Association, INC

SALES APPLICATION

c/o Coastal Property Management
1061 E Indiantown Rd
Suite #310
Jupiter, FL 33477
Office: (561) 781-8030 Fax: (561) 972-4246

APPLICATION INSTRUCTIONS

APPLICANT must submit:

- Completed Application (Application will not be processed without all signatures)
- Signed copy of Sales Contract
- **$100.00 Application Fee** (non-refundable) made payable to: **Jupiter Village Phase V Homeowner's Association**
- **$50.00 Background Check Fee** (non-refundable) for each applicant/occupant 18 years of age and over for **required** background check made payable to: **Jupiter Village Phase V Homeowner's Association**
- Copy (legible) of Driver's License for all applicants/occupants 18 years of age and over

All items must be submitted as an entire packet to:

Coastal Property Management
1061 E Indiantown Rd
Suite #310
Jupiter, FL 33477

Thank you in advance for your cooperation in following this process.

If you have any questions, please call: Coastal Property Management – (561) 781-8030

Every effort will be made to expedite the notification process

SALES APPLICATION

Date of Application _____ Property Address: _____

Closing Date: _____

NAME(s) OF APPLICANT: _____ Email: _____

PRESENT ADDRESS: _____ City _____ State_____ Zip_____

Cell phone: ( ) _____Home phone ( )_____Business Phone ( ) _____

CO-APPLICANT: _____ Email: _____

PRESENT ADDRESS: _____ City _____ State_____ Zip_____

Cell phone: ( ) _____Home phone ( )_____Business Phone ( ) _____

VEHICLE(S) RESIDING AT RESIDENCE

MAKE _____ YEAR_____ MODEL_____

MAKE _____ YEAR_____ MODEL_____

NUMBER PEOPLE WHO WILL BE RESIDING AT THE HOME _____

ADDITIONAL OCCUPANTS

NAME: _____ AGE_____ RELATIONSHIP_____

NAME: _____ AGE_____ RELATIONSHIP_____

Are you currently active or reserve military? Please circle one Yes No

EMERGENCY CONTACT INFORMATION

NAME _____ RELATIONSHIP _____ PHONE #_____

NAME _____ RELATIONSHIP _____ PHONE #_____

PETS: Number of Pets _____ Type _____

The undersigned hereby agrees to abide by the Articles of Incorporation, Restated and Refiled Declaration of Covenants and Restriction and By-Laws, all covenants, conditions, rules and regulations as set forth, as now or hereafter amended, and any additional covenants, conditions, rules and regulations as may be imposed from time to time by the Board of Directors or the members. Should we have a guest, we will ensure that they too are familiar with the Rules and Regulations.

The undersigned hereby agrees to abide with the above stated.

_____	_____
Applicant Signature	Co-Applicant Signature
_____	_____
Print Name	Print Name

Date Submitted: _____

PROSPECTIVE OWNER ACKNOWLEDGEMENT

The undersigned being a new owner applicant(s) of the following address:

PLEASE PRINT PROPERTY ADDRESS: _____ .

I/We hereby authorize Jupiter Village Phase V Homeowner's Association, via Coastal Property Management and its agents to conduct a background investigation of myself, as a prospective owner in Jupiter Village Phase V Homeowner's Association and therefore authorize both credit information and criminal histories of myself to be searched for the purpose of determining my suitability for leasing in the community. I understand that the results of such investigation will be shared by the property manager with the Board of Directors of Jupiter Village Phase V Homeowner's Association

Applicant

_____ Date of Birth_____
(Signature)

_____ Social Security No._____
(Print name)

Driver's License No._____ State of Issuance_____

Current Address: _____

Applicant

_____ Date of Birth_____
(Signature)

_____ Social Security No._____
(Print name)

Driver's License No._____ State of Issuance_____

Current Address: _____

MUST BE SIGNED BY ALL APPLICANTS/OCCUPANTS 18 YEARS OLD AND OLDER

Please copy if needed for more applicants/occupants

Please attach a clear copy of current photo ID